

All retail food establishments in Texas are required to obtain a Retail Food Establishment Permit from the regulatory authority that has the permitting and inspectional responsibility for the establishment. The regulatory authority may be a City, County, Public Health District, or the Texas Department of Health (TDH). TDH only permits establishments that are not permitted by a city, county, or public health district.

Please note that these applications are for STATE permitted establishments only. You should check with all appropriate city or county offices to assure that you are not required to be permitted by them instead of TDH.

IT IS THE RESPONSIBILITY OF THE PERMITEE TO ASSURE THAT THEY PERMIT WITH THE PROPER AUTHORITY. PLEASE ALSO NOTE THAT ALL PERMIT FEES ARE NON-REFUNDABLE.



TEXAS DEPARTMENT OF HEALTH
LICENSING AND ENFORCEMENT DIVISION

TEMPORARY FOOD ESTABLISHMENT PERMIT APPLICATION
(Health and Safety Code, Chapter 437)

TEMPORARY

BUDGET: 7B708
FUND: 167

PERMIT # :

Return both the completed application, and non-refundable fee made payable to TEXAS DEPARTMENT OF HEALTH, in the envelope provided or mail to: PO Box 12008, Austin, Texas 78711. **FAILURE TO PROVIDE ALL INFORMATION REQUIRED WILL DELAY PERMIT.** For assistance in completing this application, call (512) 719-0246. For information on compliance requirements, call (512) 719-0232. You may visit our website at: www.tdh.state.tx.us/bfds

NOTE: IF THE EVENT IS TO BE HELD IN AN AREA PERMITTED AND INSPECTED BY A COUNTY OR PUBLIC HEALTH DISTRICT, DO NOT COMPLETE THIS APPLICATION. YOU MUST CONTACT THAT AGENCY FOR PERMITTING PROCEDURES.

This application must be received by the Department at least 30 days prior to the event.

Name under which Business is operated: _____			
Name of Applicant: _____			
Address of Applicant: _____			
Mailing Address		City and State	Zip Code
Telephone Number of Applicant: _____		Applicant Email Address: _____	
Event Name: _____			
Event Address: _____			
Address		City	Zip Code
Event Start Date: _____		Event End Date: _____	
Event Sponsor/Organizer: _____			
Sponsor/Organizer Address: _____			
Address		City	Zip Code
Event Contact Person and Phone Number: _____			
Name		Area Code and Phone Number	
List Foods to be Prepared: _____			

- ☐ Temporary Food Establishment Permit (Non-refundable)-----\$35.00* per event
Permit is valid for 14 consecutive days from the initial effective date. (*per individual food booth/unit)
- ☐ Exemption - Nonprofit organizations are exempted from payment of the permit fee. They must possess a (501(C)) exemption under the Internal Revenue Code, or be a religious organization meeting the definition of "church" under the Internal Revenue Code, §170(b)(1)(A)(i).

VERIFICATION: I SWEAR OR AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I FURTHER CERTIFY BY SIGNATURE HEREON, THAT I AM AUTHORIZED TO EXECUTE THIS DOCUMENT ON BEHALF OF THE CORPORATION; I AM NOT CURRENTLY DELINQUENT IN THE PAYMENT OF ANY CORPORATION FRANCHISE TAXES OWED THE STATE OF TEXAS UNDER CHAPTER 171, TAX CODE, NOR AM I DELINQUENT IN THE PAYMENT OF ANY CHILD SUPPORT OWED UNDER CHAPTER 232, FAMILY CODE. I FURTHER CERTIFY THAT I HAVE READ & UNDERSTOOD CHAPTER 437 OF THE HEALTH & SAFETY CODE, THE APPLICABLE PROVISIONS OF 25 TAC, CHAPTER 229, AND AGREE TO ABIDE BY THEM.

Printed Name of Applicant

Title

Signature of Applicant

Date